

SANDUSKY CITY SCHOOLS

Board of Education Regular Meeting Monday, August 20, 2012 at 2:00 p.m.

1. Call to Order and Roll Call – Mrs. Faith Denslow, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of the July 23, 2012, Regular Meeting and the July 27, 2012, July 30, 2012, and August 6, 2012, Special Meetings – Mr. Kevin Robertson, Treasurer
4. Approve Agenda
5. Student Recognition
6. Citizens Participation
7. Staff Presentations
 - a) Daniel Klohn, Band Director
8. Correspondence – Informational
 - a) Governmental Finance Officers Association
9. Correspondence – Related to Action
 - a) Mrs. Suzanne Baker, Educational Aide
 - b) Mrs. Heidi Henry, Custodian at Sandusky High School
 - c) Mr. Kevin Martos, Custodian at Sandusky High School
 - d) Mr. DeMar Moore, Basketball Coach at Sandusky High School
 - e) Mrs. Doreen Ross, Bus Aide at Bus Garage
 - f) Mr. Eric Talbot, Assistant Principal (and Track Coach) at Sandusky High School
10. Treasurer's Report – Discussion Items, Mr. Robertson
 - a) Update on Tax Incentive for Rieger
 - b) Update on Operating Levy
11. Interim Superintendent's Report – Discussion Items, Dr. Sanders
 - a) 2012/13 School Year Update

12. Treasurer's Recommendations – Action Items, Mr. Robertson

a) Approval of Monthly Financial Statement and Monthly Investments

It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of July 2012.

b) Approval to Dispose of Assets

It is recommended that the Board of Education approve the disposal of the following asset:

Table – 07892

c) Approval of Utility Supplier

It is recommended that the Board of Education approve Aspen Energy Corporation as our natural gas supplier based on their fixed quote for 12 months at \$3.89/dth plus \$0.43/dth adder.

d) Approval of Revised FY 2012 5 Year Forecast

It is recommended that the Board of Education approve the 5 Year Forecast for 2012 as revised in the attached documentation. This forecast, as presented, represents reductions necessary to balance the budget in the event that additional funding is not secured.

e) Approval of Transfer

It is recommended that the Board of Education approve the transfer of \$719.00 from 001-000 to 019-9001. This transfer is to move funds received for the Blue Streak Teacher Grant into the recently established Blue Streak Teacher Grant Fund.

13. Interim Superintendent's Recommendations – Action Items, Dr. Sanders

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

13. Interim Superintendent's Recommendations – Action Items, Dr. Sanders (continued)

A. Personnel: (continued)

1) Approval of Employment – Certificated

It is recommended that the Board of Education approve the employment of the following certificated staff members for the 2012/13 school year:

Emily Doles – Music Teacher at Hancock and Mills Elementary Schools, Bachelor's degree with zero (0) years of experience.

Dawnis Edge – Speech Language Pathologist at Osborne, Mills, and Hancock Elementary Schools, Master's degree with ten (10) years of experience.

*** Employment of the certificated staff member(s) listed above is contingent upon successful completion of all pre-employment requirements and receipt of the requisite teaching licensure. Compensation level, based upon the current and in-place salary schedule for teachers, will be determined after receipt of official college transcripts and verification of years-of-experience.*

2) Approval of Pay Increase Due to Additional Hours (effective *1st semester 2012/13 SY*)

Last Name	First Name	Salary Level		
		From	To	Effective Date
Lasch	Lawrence	B+12	B+24	1 st semester 2012/13SY
Smith	Linda	M	M+12	1 st semester 2012/13SY

3) Acceptance of Employment Resignation – Supplemental Assignments

It is recommended that the Board of Education accept the following supplemental assignment resignation as requested in the provided communication from Mr. Demar Moore, dated August 1, 2012 (received on August 6, 2012), and Mr. Eric Talbot, received August 7, 2012:

Approval of Supplemental Assignment - RESIGNATIONS 2012/12 SY		
Position	Name (last, first)	Building
BK boys HS var hd	Moore, Demar – resignation letter 8/1/12	non-employee
TK boys HS var asst (3)	Talbot, Eric – resignation letter 8/7/12 (to accept an administrative position)	SHS

4) Approval of Supplemental Contracts – Employees/Non-Employees

The Board has posted and advertised the positions listed as being available to employees of the district who hold educator licenses. It is recommended that the employees listed be awarded a supplemental contract in the area stipulated. Where no employees meeting all of the Board qualifications have applied for, been offered, and accepted said positions, it is recommended that the non-employees listed be awarded a pupil activity program contract in the area stipulated.

13. Interim Superintendent's Recommendations – Action Items, Dr. Sanders (continued)

A. Personnel: (continued)

4) Approval of Supplemental Contracts – Employees/Non-Employees (continued)

Employment of the following supplemental staff is contingent upon their successful completion of all pre-employment requirements and receipt of the proper certification/training.

Approval of Supplemental Assignments 2012/13 SY		
Position	Name (last, first)	Building
VB var asst Reserve	Weatherspoon, Dana	Ontario

5) Acceptance of Retirement Resignation – Classified

Doreen Ross – Bus Aide at Bus Garage, effective August 31, 2012, per her provided correspondence, dated August 7, 2012. Ms. Ross will retire with 35 years of service, all within Sandusky City Schools.

6) Acceptance of Resignation – Classified

Suzanne Baker – Educational Aide MD1/1, currently on the recall list due to annual non-renewal at end of 2011/12 school year, per her provided correspondence, received on August 13, 2012.

Heidi Henry – Custodian (Class I) at Sandusky High School, effective August 10, 2012, per her provided correspondence, dated August 10, 2012.

Kevin Martos – Custodian at Sandusky High School, effective August 15, 2012, per his provided correspondence, received August 15, 2012.

7) Approval of Unpaid Leave of Absence – Certificated

Karen Barnum – Educational Aide at Mills Elementary School, per her correspondence received August 9, 2012. Ms. Barnum is requesting a one (1) day unpaid leave of absence for Monday, August 20, 2012.

LaBreeska Risner – Educational Aide at Sandusky High School, per her correspondence received August 10, 2012. Ms. Risner is requesting a one (1) day unpaid leave of absence for Monday, August 20, 2012.

Jerralina Shafrath – Bus Driver at Bus Garage, per her correspondence received August 6, 2012. Ms. Shafrath is requesting an eight (8) day unpaid leave of absence for Wednesday, September 19, 2012, through Friday, September 28, 2012, returning to work on Monday, October 1, 2012.

13. Interim Superintendent's Recommendations – Action Items, Dr. Sanders (continued)

A. Personnel: (continued)

8) Approval of Reduction-in-Force (RIF) – Classified

It is recommended that the Board of Education approve the reduction-in-force (RIF) of the following certificated staff members, effective June 1, 2012:

Reduction-in-Force – Classified			
Last Name	First Name	2011/12 SY Position	Effective Date of RIF
Sennish	Lisa	Administrative Assistant Athletic Office	August 20, 2012

9) Approval of Change in Classification – Classified

It is recommended that the Board of Education approve the change in classification status for the following classified staff members, effective for the 2012/13 school year:

Diana Dietrich – from annual non-renewal status (Educational Aide MD1/1) to Educational Aide at Sandusky High School.

Faye Gast – Cafeteria Manager at Sandusky High School, change from 7 hours-per-day (per year = 191 days / 1337 hours) to 8 hours-per-day (per year = 191 days / 1538 hours).

Norma Homberger – from Cafeteria Manager at Adams Jr. High School to Cafeteria Worker (4-hour) at Sandusky High School, effective for the 2012/13 school year.

Charla Johnson – from Library Technician at Adams Jr. High School to Educational Aide at Sandusky High School.

Lynne Kaufman – from Administrative Assistant Elementary at Jackson Learning Center to Educational Aide at Mills Elementary School.

Darlene Larrick - from annual non-renewal status (Educational Aide MD1/1) to Educational Aide MD1/1 at Venice Elementary School.

Sylvia Mazza – Cafeteria Worker at Sandusky High School, change from 4-hours per day to 6-hours per day.

Sylvester McSwain – from reduction-in-force (RIF) to Custodian (Class II) at Sandusky High School, effective August 13, 2012.

Denise Schoen - from annual non-renewal status (Educational Aide MD1/1) to Educational Aide MD1/1 at Ontario Elementary School.

13. Interim Superintendent's Recommendations – Action Items, Dr. Sanders (continued)

A. **Personnel:** (continued)

9) Approval of Change in Classification – Classified (continued)

Linda Towner - from annual non-renewal status (Educational Aide MD1/1) to Educational Aide MD1/1 at Venice Elementary School.

Felecitas Vargas-Kwiatkowski – from Library Technician at Mills Elementary School to Educational Aide at Venice Elementary School.

Susan Weimer - from annual non-renewal status (Educational Aide MD1/1) to Educational Aide MD1/1 at Mills Elementary School.

10) Approval of Employment of Hourly Staff – Adult Education (2012/13 SY)

It is recommended that the Sandusky Board of Education approve for employment the following individuals as hourly employees for the Adult Education Department for the 2012-2013 school year at the rates indicated, as recommended by Mrs. Nancy Zechman, Director of Career Tech and Adult Education, on August 10, 2012, and August 14, 2012:

Adult Education – Hourly Staff				
Effective August 20, 2012, for the 2012/2013 SY				
Program Title	Last Name	First Name	Job Title	Hourly Rate
ABLE/GED	Burr	Robert	ABLE/GED Instructor	19.00
	Hitchcock	Nelson	ABLE/GED Instructor	19.00
	Kamps	Nancy	ABLE/GED Instructor	19.00
	Leslie	Paul	ABLE/GED Instructor	19.00
	Williamson	Brenda	ABLE/GED Instructor	19.00
Cosmetology	Trautman	Heidi	Cosmetology Instructor (sub)	22.66
COST	*Cleveland	Laurel	COST Instructor	16.50
DIT/T&I	Buck	Rod	DIT/T&I Instructor	20.00
	Gasteier	Bob	DIT/T&I Instructor	20.00
	Jensen	Robert	DIT/T&I Instructor	20.00
	Kastor	Mike	DIT/T&I Instructor	20.00
	Leslie	Paul	DIT/T&I Instructor	20.00
	Limberios	Tony	DIT/T&I Instructor	18.54
	Riebold	Dave	DIT/T&I Instructor	20.00
	Swain	Ryan	DIT/T&I Instructor	24.00
	Zechman	Dave	DIT/T&I Instructor	20.00
General Adult	Hartlaub	Charlotte	Special Interest Instructor	22.00
	Raponi	Ted	Adult Career Counselor	25.00
	Richmond	George	Special Interest Instructor	18.54
Health Education	*Cleveland	Laurel	Health Education Instructor	16.50
	Mounts	Cynthia	Health Education Instructor	25.75
Police Academy	Blodgett	James	Police Academy Instructor	24.72
	Blohm	Thomas	Police Academy Instructor	24.72
	Cunningham	Larry	Police Academy Instructor	24.72
	Hall	Greg	Police Academy Instructor	24.72
	Hastings	Edward	Police Academy Instructor	24.00
	McKenna	Patsy	Police Academy Instructor	24.72
	*Parthemore	Robb	Police Academy Instructor	24.72
	Reel	Jason	Police Academy Instructor	24.00

*New-hire employee

13. Interim Superintendent’s Recommendations – Action Items, Dr. Sanders (continued)

B. Other:

- 1) Approval of the Negotiated Agreement between the Sandusky City School District Board of Education and the Sandusky Non-Teaching Employee Association (SNTEA)

The Agreement between the Board and the Sandusky Non-Teaching Employees Association (SNTEA) is a two-year agreement from July 1, 2012, through June 30, 2014.

- 2) Approval of “Agreement for Participation in State Supported Instructional Television and Technology Services 2012-2013 No Cost Agreement” between WVIZ/PBS ideastream and Sandusky City Schools

It is recommended that the Sandusky Board of Education approve the provided Agreement with WVIZ/PBS ideastream “Agreement for Participation in State Supported Instructional Television and Technology Services 2012-2013 No Cost Agreement” for the 2012/13 school year.

- 3) Approval of SHS Graduates

Upon successful completion of the requirements for graduation prescribed by the Sandusky Board of Education, by the Department of Education of the State of Ohio, and by the North Central Association of Colleges and Secondary Schools, the following student(s) have fulfilled all requirements for graduation from Sandusky High School. It is requested that the Board of Education approve the student(s) listed below to graduate and receive a diploma:

Sandusky High School – Award of Diploma	
Student Name	Date of Diploma
Ashley Eaton	August 2012
Marshay Schreck	August 2012

- 4) Approval of Sandusky City School Student Activity Fundraisers

It is recommended that the Sandusky Board of Education approve the following list of fundraisers from IN-HOUSE club(s), as submitted by Mrs. Julie Bittinger, Business/Fiscal Office Worker, on August 10, 2012:

Sandusky City Schools – “In-House” Fundraisers		
Group Name	Fundraiser Event	Dates of Fundraiser
SHS Pep Club	Raffle for Football Helmet Lamp	09/17/12 - 10/26/12
SHS Pep Club	Spirit Buttons	08/24/12 - 10/26/12

* - Indicates materials/supplies donated by outside individuals/organizations.

13. Interim Superintendent’s Recommendations – Action Items, Dr. Sanders (continued)

C. Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Sandusky City Schools – Donations			
Donator Name	Donation To	Donation	In Memory of
anonymous	Sandusky Area Cultural Center	\$14,000.00	
Annette Brown	Douglas Kidwell Memorial Scholarship Fund	\$30.00	Julie (Castello) Hartleib
Faith Denslow	Academic Booster Club	\$10.28	
Michael Fennell	Coach Terry Wilson Scholarship Fund	\$25.00	
Phyllis Moore	SHS Class of 1964 Scholarship Fund	\$17.00	
Paul Motry Memorial Fund	Wilson Reading Program for Sandusky Middle School	\$1,955.80	

** Value of non-monetary donation.

14. Anticipated Action

15. Unfinished Business

16. New Business

17. Board Liaison Committee Reports

18. Recommendations or Questions from Individual Board Members

19. Next Meeting

The next regular meeting of the Board of Education is scheduled for ***Monday, September 17, 2012, at 7:00 p.m. in the 4th floor conference room at the Administration Building.***

20. Adjournment